



## Are you seeking a unique work experience? Join us this season as the Museum Assistant

---

"R.J. Haney Heritage Village & Museum aspires to be the leading heritage and cultural destination in the BC Interior, actively engaging with our history to shape a present guided by legacy, quality, and teamwork principles."

Nestled on forty acres of picturesque pioneer farmland in Salmon Arm, BC, the facility stands as the Shuswap's foremost heritage and cultural destination. Operated by the Salmon Arm Museum and Heritage Association, this not-for-profit charitable organization is dedicated to preserving the rich history of Salmon Arm and its surrounding areas.

The site boasts 24 buildings, a mix of replicas and originals, including the iconic 1910 Haney House, providing over 30 exhibits for guests to explore. From engaging activities, tours, and programs like the Villains and Vittles Dinner Theatre to the annual car show and the High Tea and Harvest Celebration, visitors have the opportunity to experience history hands-on. Families can enjoy playful learning at the one-of-a-kind Children's Museum and Discovery Centre.

Beyond historical exploration, the Heritage Village offers practical amenities, including a 150-seat restaurant, the Sprig of Heather, providing daily menu service and catering for weddings and events. The Village welcomes visitors, offering scenic walking trails, informative tours, and daily activities, ensuring a comprehensive and immersive experience in discovering the local history. Uncover the charm of the Shuswap's early settlers and pioneers at R.J. Haney Heritage Village & Museum – where history comes to life.

If you are looking for an opportunity to build your skills, learn about history in a fun and unique way and share your learned knowledge with our visitors, we are looking for you!

Embark on a dynamic role as a Museum Assistant in Salmon Arm, contributing to collections management, historical research, and museum operations. Responsibilities include artefact documentation, preservation, and participation in educational outreach. The role emphasizes skill development and networking, providing hands-on experience in collections management and transferable skills. Measurable outcomes include artefact documentation, preservation success, educational contributions, skill development, archival research confidence, and networking achievements. Tasks span photography, documentation, editing, database management, research, preservation, communication, and collaboration. The ideal candidate is a motivated and reliable college or university student with an arts, tourism, history, or education background. The



## Are you seeking a unique work experience? Join us this season as the Museum Assistant

---

orientation and training plan, supervised by the Registrar of Collections, covers a comprehensive range, ensuring a supportive and educational work environment.

### Who Should Apply?

Join our team at R.J. Haney Heritage Village & Museum and unlock a world of opportunities! We don't just offer a competitive wage; we provide a dynamic and healthy work environment where your growth is our priority. Engage in our mentoring program, a valuable tool for skill-building, career path advice, and discovering exciting opportunities. Your journey with us extends beyond a job – it's an investment in your professional and personal development."

We seek a reliable candidate who likes to work and be a part of a team effort, sharing Salmon Arm's history with our visitors in a fun and professional environment. R.J. Haney Heritage Village & Museum is dedicated to bringing Salmon Arm's history to life and offering a unique tourism experience to our guests. Candidates should be interested in history and be willing to learn about our local history.

This position is full-time for the 2024 season, and the work term starts in April.

We are an equal-opportunity employer—some positions are funded through Canada Summer Jobs and Young Canada Works. Candidates must meet the eligibility criteria for these programs. You must be available to work evenings, weekdays, weekends, and holidays. Be prepared to commit to the work dates' full duration and treat this as your primary job.

### How to apply:

Email your cover letter, resume and references to [manager@salmonarmmuseum.org](mailto:manager@salmonarmmuseum.org)

You must be willing to follow laws, regulations, policies and procedures:

- The Workers Compensation Board regulations
- R.J. Haney Heritage Village and Museum Health and Safety Policy
- R.J. Haney Heritage Village and Museum policies, procedures and Code of Conduct
- Adherence to the Job Performance Expectations of the position
- Adherence to R.J. Haney Heritage Village and Museum Hiring Manual



R.J. Haney  
Heritage Village & Museum



751 Highway 97 B  
Salmon Arm BC V1E 4P7  
250-832-5243  
[info@salmonarmmuseum.org](mailto:info@salmonarmmuseum.org)  
[www.salmonarmmuseum.org](http://www.salmonarmmuseum.org)

## Are you seeking a unique work experience? Join us this season as the Museum Assistant

---

- Performance of all operational duties based upon industry standards and guided by the Occupation Health and Safety regulations

We thank all applicants for their interest. However, only those being considered will be contacted.