



Volunteer Code of Conduct

“Our Mission Statement”

To keep alive the history and heritage of Salmon Arm and area by collecting, preserving, documenting, researching and interpreting the artifacts, records and stories of the region in a public community museum.

Haney Heritage Village, the Museum and Archives are places where all are welcome to participate, learn, share, and explore the social, industrial and environmental history of the region.

A volunteer has agreed of his/her own volition to dedicate time, energy, and skills to a chosen cause without any monetary compensation. Volunteerism involves giving back and bringing the community together. In striving to maintain the highest professional standards, the R.J. Haney Heritage Village & Museum obligate themselves to the following principles:

- As representatives of the Haney Heritage Village & Museum all volunteers are expected to maintain a level of professionalism and responsibility that is in keeping with our association.
- Volunteers and staff will strive to maintain an attitude that fosters teamwork and positive thinking.
- Volunteers will show respect for all other individuals on site regardless of status as volunteer, staff, or visitor.
- Volunteers are representatives of an ongoing community focused endeavor. As such volunteers have the right to recognition for the passion and commitment that they bring toward their endeavors and to the community.
- Volunteers must come prepared for their assigned duties. This includes dressing appropriately for a work environment and for the weather.
- Upon arriving for scheduled events, it is required that volunteers check-in using the provided sign-in sheet at the pre-designated volunteer check-in table.
- Prior to any events, volunteers are contacted and made aware of the work that is requested from them. It is therefore expected that volunteers be aware of your responsibilities and the tasks assigned to you upon arriving for a scheduled event.
- Volunteers are not expected to incur any extra expenses related to the continued operation of the R.J. Haney Heritage Village & Museum.

Salmon Arm Museum and Heritage Association at R.J. Heritage Village and Museum

P/O. Box 1642, 751 Hwy 97B NE Salmon Arm, British Columbia, BC V1E 4P7

Ph: 250.832.5243 volunteer@salmonarmmuseum.org Fax: 250.832.5291

www.salmonarmmuseum.org

facebook.com/Haneyheritage

Volunteer Application 2015

RJ Haney
Heritage Village & Museum



Name: _____
(please print)

Address: _____
_____ Postal Code: _____

Phone: _____ Cell: _____

Email: _____ Year of Birth: _____

Preferred Method of contact: Phone Email

Please check the boxes of preferred volunteer areas and cross out the jobs you don't want to be called for.

- | | | |
|--|--|--|
| <input type="checkbox"/> BBQ serving & Grill | <input type="checkbox"/> Kitchen Prep & Dishes | Museum & Office |
| <input type="checkbox"/> Blacksmith | <input type="checkbox"/> Pancake Flipping | <input type="checkbox"/> Archives |
| <input type="checkbox"/> Dinner Theatre | <input type="checkbox"/> Parking/traffic directors | <input type="checkbox"/> Reception |
| <input type="checkbox"/> Event Decoration | <input type="checkbox"/> Reception/Greeter | <input type="checkbox"/> House & Village Tours |
| <input type="checkbox"/> First Aid | <input type="checkbox"/> Serving & Bussing | |
| <input type="checkbox"/> Games | <input type="checkbox"/> Set Up & Take Down | Other |
| <input type="checkbox"/> Gate Attendee | <input type="checkbox"/> Silent Auction | <input type="checkbox"/> Canvassing |
| <input type="checkbox"/> Gold Prospecting | <input type="checkbox"/> Spooktacular | <input type="checkbox"/> Gardening |
| <input type="checkbox"/> House Sitting | <input type="checkbox"/> Story Telling | <input type="checkbox"/> House Cleaning |
| <input type="checkbox"/> Ice Cream & Popcorn | <input type="checkbox"/> Ticket sales | <input type="checkbox"/> Maintenance |
| | <input type="checkbox"/> Wines | <input type="checkbox"/> Nature Trail Guide |

Availability:

- | | |
|--------------------------------|-------------------------------------|
| <input type="checkbox"/> Sun | <input type="checkbox"/> Fri |
| <input type="checkbox"/> Mon | <input type="checkbox"/> Sat |
| <input type="checkbox"/> Tues | <input type="checkbox"/> Mornings |
| <input type="checkbox"/> Wed | <input type="checkbox"/> Afternoons |
| <input type="checkbox"/> Thurs | <input type="checkbox"/> Evenings |

Special Skills or Qualifications:

Do you have a current Membership with Salmon Arm Museum & Heritage Association? Yes No

Emergency Contact Information:

Name: _____ Phone: _____
Address: _____ Cell: _____
Relationship: _____

Do you have any medical conditions you'd like us to be aware of?

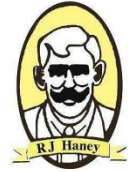
Salmon Arm Museum and Heritage Association at R.J. Heritage Village and Museum

P/O. Box 1642, 751 Hwy 97B NE Salmon Arm, British Columbia, BC V1E 4P7

Ph:250.832.5243 volunteer@salmonarmmuseum.org Fax: 250.832.5291

www.salmonarmmuseum.org

facebook.com/Haneyheritage



Volunteer Adult Waiver and Release of Liability

PLEASE READ CAREFULLY:

In consideration of volunteering for the Salmon Arm Museum and Heritage Association at R.J. Heritage Village and Museum, I do hereby for myself, executors and administrators waive, release and forever discharge any and all rights and claims for damages, including any claims of loss, damages or injury to my person or property arising from my volunteer work for the Salmon Arm Museum and Heritage Association at R.J. Heritage Village and Museum, the owners of any event sites, any volunteers, their agents, representatives, successors and assigns.

I have read this waiver and knowing these facts I hereby for myself, my heirs, executors, administrators or anyone else who might claim on my behalf, covenant not to sue and waive, release and discharge volunteers, suppliers, agents, employees, and other personnel in any way whatsoever arising out of my participation, even though liability may arise out of negligence or carelessness on the part of Salmon Arm Museum and Heritage Association at R.J. Heritage Village and Museum.

By submitting this application I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal. By submitting this application I consent to a possible criminal background check.

Name _____ Date _____
(please print)

Signature: _____

